

THE EAGLE FLYER

" I AM A MAPLE HILLS EAGLE. I HAVE GREATNESS INSIDE OF ME."



Maple Hills Elementary School
15644 204th Ave. SE, Renton, WA 98059
Hours: 8:00 a.m. - 4:15 p.m.
Office: 425-837-5100
Website: www.maplehillis.issaquah.wednet.edu



Principal: Monique Beane
PTA President: Jennie Wildermuth
PTA Unit 2.6.15
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A NOTE FROM MRS. BEANE

Welcome Back!! I'm excited for September 2nd to reconnect with all of our families. The staff has been working hard to get classrooms ready for those smiling faces to bounce through the doors.

We had a few staff changes over the summer. This year we are fortunate to have several wonderful teachers joining our staff. Anne Miller will join the 4th grade team and Sharon Solis will join the second grade team, both taught at Briarwood last year. Katie Turnley comes to us from Sunset and will teach AM and PM Kindergarten. Sherri Ogilvie is from Cascade Ridge and is our new BEL (Title I/LAP) teacher. Cassie Callaghan is new to the Issaquah School District and is our SLP. Dana Fare comes to us from Apollo and is our new O.T. We welcome our additional staff members and are excited to add them to our Maple Hills family.

We will begin recess before lunch on Wednesday, the first day of school. Sanitizer stations have been set up and are ready. EAs will be there, as well, to help. If you would prefer your child to wash their hands in the restroom, please make sure that they know.

It is a delight to think that this is our 3rd year together. Our Maple Hills family grows stronger and stronger each year.

Best wishes,

Monique Beane
Principal

FROM THE OFFICE

MAPLE HILLS E-NEWS

At the beginning of each school year parent e-mail addresses in Family Access will automatically be subscribed to the appropriate school listserv. To verify that all of your contact information is up to date, go to <http://www.issaquah.wednet.edu/family/>. If you have not yet picked up your Family Access password, please call the office at 837-5100. Important school information (newsletters, upcoming events, etc) is sent home via E-News.

PICTURE DAY



O'Connor Photography will be taking our student pictures on **Tuesday, September 15**. Order forms will be sent home in opening day packets. Picture orders, including payment, must be returned on picture day.

FIFTH GRADE PARENTS

Camp Colman will soon be here...October 7, 8, and 9. Please have all necessary paperwork (sent home in first day packets) returned by Friday, September 25th. A parent information night is scheduled Tuesday, September 29th at 7:00 pm in the Multipurpose Room. A representative from Camp Colman will be here to answer your questions.

CURRICULUM NIGHTS



Maple Hills Curriculum Night will be held in two sessions: Grades 1, 4, and 5 on Thursday, September 10, 7:00-8:00 pm; Grades 2, 3 and Kindergarten on Thursday, September 17, 7:00-8:00 pm. This is an evening for parents to visit their child's classroom so that teachers may share their plans for the coming year. We ask that students not attend.

ANIMALS ON CAMPUS



Please leave Fido home when you visit our school! The District has put in place a new policy

that prohibits all animals on campus unless they are a documented medical aide or provide a specific educational value. While we also love our pets, our schools need to be places that are safe, clean, hygienic, and comfortable for every student and adult who uses the public space. Thank you for understanding!

SCHOOL LUNCH

Lunch prices for 2009-10 are as follows: \$3.00 for elementary student lunches (which include milk), \$3.50 for adult lunches, and \$.50 for milk only. Student lunches may be pre-paid for the desired amount. Make checks payable to Issaquah Food Service and send with your child. You can also prepay online at **my-lunchmoney.com**. Based on income, you may be eligible for free or reduced priced meals. For information call Food Service at 425-837-5064. For the school lunch menu, please go to <http://www.issaquah.wednet.edu/family/lunch.aspx>



MAPLE HILLS POLICIES, PROCEDURES & FREQUENTLY ASKED QUESTIONS

Parents must sign in

When at school, parents must sign in and out on the yellow clipboard outside the office and wear their volunteer button or name tag in a visible spot.

Late arrivals and early dismissals

Students arriving late must be signed in at the office by their parent. Parents picking up a child prior to the end of school must report to the office to sign the child out. A note from a parent/guardian is required to authorize someone else to pick up his or her child.

Child absent? We need to know

If for any reason your child will be late or absent from school, please call the school at 425-837-5100. Voice mail is available before the office opens in the morning.

Excused or unexcused absences?

- All student tardies and absences will be



recorded as unexcused until parents or guardians notify the office of the reason for absence.

- You can make that notification with a phone call to the office, and/or by sending the office a note, signed by parent or guardian.
- Excused absences are defined by Washington State Law RCW 28A.225 and the Issaquah School District Policy as illness, religious observance, medical appointment, bereavement, or PRE-ARRANGED family activity. PLEASE NOTE: To have a family activity absence excused, district policy states families must notify the office PRIOR TO the family activity; otherwise, the student absence will be unexcused. To notify the school of a pre-arranged absence, please use the Family Trip Approval Form which can be found on the Maple Hills website. A copy is also included in the Maple Hills Student Parent Handbook.

Before school arrival time

Students may arrive on campus ten minutes prior to the start of school. Supervision is not available prior to that time. Also, students are to leave immediately after school. The playground equipment is closed for one-half hour after dismissal.

Bus pass procedures



A bus pass is required whenever a walker is riding a bus, a student is riding an alternate bus or his/her regular bus but a different stop. On the day your child needs a bus pass, please send a signed note with your child's name, the name of the student with whom they are going home, and the bus route number. The office will write your child a bus pass that he/she presents to the driver when boarding the bus after school. A permanent bus pass can be written when alternate transportation is needed on a consistent, recurring basis.

Parent permission for after school transportation arrangements

If a child normally rides a bus but will be picked up after school by a parent, we require parents to send a note to the teacher/office letting us know this is the case. If we do not have a note and a parent is late picking up their child, often

times there is confusion as to whether a child misunderstood instructions from the parent and the opportunity for bus transportation is missed. Therefore, without written explanation from parents, it is our policy not to take a child's assurance that a parent is picking them up but to have them board their normal bus. Parents should also send a note if they wish to have someone else pick up their child.

Student pick up and parking lot rules

Student Pick Up: Students must wait at the "Waiting Wall" (which is on the center side walk under the covered area) for parents to pick them up after school. Parents, please park your car in a designated area and meet your child to escort them safely to your car. For their safety, students are not permitted to go into the parking lot after school unless accompanied by an adult. Use the center crosswalk which is manned by patrols when crossing the bus lane.

Parking Lot: Cars parking haphazardly in the drive-through portion of the lot create a hazardous condition. When dropping off or picking up your student, please DO NOT BLOCK ANY PORTION OF THE DRIVE WAY OR PARKING LOT and DO NOT DRIVE IN THE BUS LANE. If you are quickly dropping off a student in the morning, please pull to the right side of the parking lot to enable cars to get around you. When picking up a student, please park in a designated area. There is additional parking on the street. NEVER LEAVE YOUR CAR UNATTENDED IN THE PARKING LOT UNLESS YOU ARE IN A DESIGNATED PARKING SPACE! It is illegal to park in Disabled Parking without a permit. Your cooperation will make our parking lot much safer for everyone.

Cell phones at Maple Hills

- Students – Cell phone use is prohibited by students at school. If a cell phone is absolutely necessary, it must be turned off and secured in your child's backpack during school hours. The school is not responsible for cell phones lost at school.

- Adults - We ask that volunteers and visitors turn their cell phone to "vibrate" or "courtesy" mode while at school and step outside the classroom to conduct any conversations to help avoid distractions.

FROM THE NURSE

KATHY WILLIAMS, R.N.

PHONE: 425-837-5145

EMAIL: WILLIAMSK3@ISSAQUAH.WEDNET.EDU



Welcome back to school! As your school nurse, I am here to provide a variety of services. My highest priority is to be sure all students with health concerns, particularly life threatening conditions, have their medications and a care plan in place. I provide staff training in the areas of diabetes, food and insect allergies, and asthma. In October, I conduct a vision and hearing screening for all students. Parents are notified by letter if a concern is noted. Parents are also notified by letters should a contagious condition arise in a classroom. Our health room is staffed by Cindy Straub (EA), Sue Schantz and Patti Flanik (secretaries), or myself to provide first aid or a quiet place to rest in the event of an illness. We work as a team to ensure your student receives the necessary care and that the parent is notified by either the "pink" health room slip or a phone call. Please be sure to update your contact information so we can reach you easily in the event of an emergency.

Should your child need to take medication during school hours, district policy requires an "Authorization to Administer Medication" form be signed by both the parent and health care provider for **all** medications, prescription or over the counter. Forms can be downloaded from the district website under "Student Health," at <http://www.issaquah.wednet.edu/health/>. Look for the link for "District Health Forms."

Feel free to call or email me with any health concerns you may have regarding your children. I look forward to talking with you anytime!

Kathy Williams, RN
425-837-5145

VOLUNTEERS NEEDED!



Volunteers are needed to help with the vision and hearing screening on Tuesday, October 13th. If you are able to work an AM or PM shift please contact Kathy Williams at 837-5145 or Maureen Todd at 837-5115. All volunteers will be trained that day.

AROUND THE SCHOOL

VOLUNTEER

VOLUNTEER

VOLUNTEER BADGES

- If you would like a Photo ID badge, please plan on having your picture taken **Tuesday, September 15**. You can go directly to the multipurpose room anytime between 9:15 and 2:00. If you cannot come that day, retakes will be Tuesday, October 20.
- If you do not want a photo badge, fill out the form for a badge by the volunteer sign-in sheet, outside the main office and one with your name only will be made for you. The badge can be worn with either a clip or on a lanyard.

VOLUNTEER TRAINING

Volunteer training for new volunteers is Monday, **September 21 at EITHER 9:30 a.m. or 7 p.m.** You need to only attend 1 session. We will start in the school's main hallway, outside of the office. You will be shown where the supplies and materials are located and how to use the copy machines and die cutters. We will also fill out any required forms and review procedures so you will be ready to volunteer!

Contact Maureen Todd 425 837-5115 or toddm@issaquah.wednet with any volunteer questions

READING TUTOR VOLUNTEERS NEEDED

Share your love of books with a student. A reading tutor works one on one for about 15 minutes with a child that needs some extra reading aloud practice. It takes only 1 hour a week to help 4 students. All books and materials are provided.

Training to be a Reading tutor is **Wednesday, September 30 at 1:45** in the MP room. It should last about 1 hour.

Invite your neighbors or family members who would like to help at school. This is a great way for retired community members to support Maple Hills. Parent volunteers are also welcome and needed for the Tutor program to continue.

IF YOU HAVE ANY VOLUNTEER QUESTIONS, CONTACT MAUREEN TODD AT 425-837-5115 OR TODDM@ISSAQUAH.WEDNET.EDU.



COUNSELOR'S CORNER

APRIL STEVENS PHONE: 425-837-5130 EMAIL: STEVENS@ISSAQUAH.WEDNET.EDU

READY FOR SCHOOL

Let's face it – families these days are busy! Think of all the extracurricular activities kids do, such as scouts, sports, music lessons, dance or gymnastics. Then there are home chores, yard work, family obligations, and church meetings. In some families, both parents work outside the home. And let's not forget school functions and homework. How do we manage it all and still make sure our child is getting the things s/he needs to be a successful learner?

Setting up routines at home goes a long way in supporting your child in school and as a learner. Here is a short list of routines that will help your child be ready for school and which don't take any more of your time. In fact, they may help to tame the chaos that sometimes describes family life.

Add Music – Music can help your child avoid the morning rush. Play a soothing tape and ask him/her to be dressed and ready by the time it is over. Tip: have clothing picked out the night before.

Good Nutrition – A good breakfast increases concentration. Offer your youngster healthy choices. Example: a whole-wheat bagel with peanut butter, orange juice blended with fruit and yogurt, instant oatmeal.

Stay Connected – Talking about the school day lets your child know you care. Ask him/her to share two good things that happened during the day. Also ask specific questions, such as "Which multiplication tables did you practice?" Broad questions such as "How was your day?" do not always get much of a response.

Good Study Habits – Studying a little every day is the best way to learn new material. Help your youngster choose a time for homework when s/he is most alert – and try not to change it. Working on homework in the same spot is also effective. Make sure there is enough light and that the table and chair are comfortable. Also be sure to eliminate any distractions such as TV, phone, or family traffic.

Set Bedtime – A set bedtime and bedtime routine helps kids fall asleep more quickly. Set their bedtime 15 minutes early to have time for stories or quiet conversation.

If you find your schedule is too hectic to maintain these important routines, you may want to rethink all your activities.

Here's to a successful school year!

April Stevens
Guidance Counselor

UPCOMING EVENTS

SEPTEMBER 2009

2nd First Day of School for Grades 1-5
and Kindergarten Parent Meeting
3rd 1st Day of School for Kindergarten
7th **Labor Day - No school**
10th Curriculum Night 1st, 4th, 5th
6-8:00 p.m.
15th **School Picture Day**
16th PTA Board Mtg 9:30 a.m.
16th 5th Grade classes visit Maywood
-12:40 - 1:40
17th Curriculum Night Grades K, 2nd
& 3rd 6-8:00 p.m.
21st PTA Newsletter Deadline
21st Volunteer Training 9:30 am &
7:00 pm
25th 3rd Grade Field Trip to Issaquah
Salmon Hatchery
29th Camp Colman Parent Info night
7:00 pm
30th Reading Tutor training 1:45-2:45

OCTOBER 2009

1st Assembly - TapRoot Theater presents Alexan-
der and the Dragon, 9:45 am
2nd-3rd Legislative Assembly
5th-9th Scholastic Fall Book Fair
7th-9th 5th Grade Camp Colman
8th First PTA General Membership
Meeting 7-9 p.m., MH Library
13th Vision/Hearing Screening
16th PTA Sock Hop 7:00-9:30 pm
20th Picture Retake Day
21st PTA Board Meeting 9:45am
22nd Kindergarten FT to Jubilee Farms 9:30-1:00
22nd 3rd Grade Musical 2:45 &
7:00 pm
26th PTA Newsletter Deadline
28th-29th PTA Reflections at Lunch

This calendar is subject to change



FREE BACKPACKS!!!

Backpacks donated by Costco are available in the office.

Questions?

Please talk to Patti Flanik in the office
or email her at flanikp@issaquah.wednet.edu.

FROM THE DISTRICT

WHERE TO FIND INFORMATION

Back-to-school time is often filled with an overwhelming amount of information: new bell times, new buildings, new teachers... The District's website (www.issaquah.wednet.edu) is a good resource to find much of what you need to know in one place. You can look up a teacher's contact information, find out when spring break is, link to individual schools' Web sites, lunch menus, and more.

ELEMENTARY EDUCATION

The Department of Elementary and Middle Education is available to help with elementary and middle school policies and procedures, to provide guidance for parents and to assist with questions about Issaquah's elementary and middle schools, including full day kindergarten, early entrance, fifth grade orchestra, magnet programs, summer school, and district school age care. Elementary school information can be found on the Issaquah School District website <http://www.issaquah.wednet.edu/district/departments/elementary/Default.aspx>

ANNUAL SCHOOL PERFORMANCE REPORTS

School report cards are updated each year about mid-September. Take these 4 easy steps: 1) Go to www.issaquah.wednet.edu; 2) Click on "Schools"; 3) Select your school; 4) Click on "Report Card"

ABSENTEE BALLOT FORMS

Absentee ballot forms can be downloaded from <http://www.kingcounty.gov/elections/voting/absentee.aspx>.

DISTRICT POLICIES

To comply with requirements, the following announcements are made to inform our parent community. These can also be found on the district website at: www.issaquah.wednet.edu/district/home/fineprint.asp.

CHECK ACCEPTANCE POLICY

Our school district has established the following policy for accepting checks and collecting bad checks. For a check to be an acceptable form of payment it must include your full and accurate name, current address, and telephone number. In the event the bank returns your check for non payment such as non sufficient funds (NSF), you will be notified by the school and will have 2 weeks to make your check good.

If payment hasn't been made, the face value may be recovered electronically along with a state allowed recovery fee. At this time the fee to the recovery company, e-Cap, is \$20.00.

In the event your check is returned for non-payment, the district has the right to no longer accept this form of payment for the remainder of the school year. Alternative forms of payment may be used instead of a check payment, such as cash, a cashier's check or a money order.

The district receives only the face value or a partial value of the check electronically recovered from e-Cap and does not receive any additional recovery income from a non-payment item.

FIREARMS ON SCHOOL PROPERTY

It is a violation of state law for any person to carry a firearm, facsimile or dangerous weapon on school premises, school-provided transportation or areas being used for school activities."Possession of firearms on school property will result in a one year mandatory expulsion, subject to appeal with notification to parents and law enforcement." (RCW 28A.600.420). Violence or threats of violence are not tolerated. Emergency Expulsion will be imposed while such violations are being investigated by the administration.

NON DISCRIMINATION FOR EMPLOYMENT ANNOUNCEMENTS

The Issaquah School District #411 complies with all federal rules and regulations and does not discriminate on the basis of race, creed, ethnic-

ity, color, national origin, sex or handicap. This holds true for all district employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A.640 Officer and/or Section 504 Coordinator. Title IX/RCW 28A.640 Officer is the Executive Director of Personnel Services; 565 NW Holly Street; Issaquah, WA 98027-2899; phone 425-837-7060. Section 504 Coordinator is the Director of Special Services; 565 NW Holly Street, Issaquah, WA 98027-2899, phone 425-837-7085..

CREATING A SAFE AND POSITIVE ENVIRONMENT

Issaquah School District continually strives to maintain a learning environment where all students, staff and members of our community feel free from any inhibitors to doing their very best.

One way the district fosters such an environment is in educating students and employees as well as parents of their personal rights. We also detail proper behavior in schools and what kinds of behavior are inappropriate. The district's policy on sexual harassment is an important statement of the high expectation we have for proper behavior. Please take a moment to review the summary of this policy. If you would like the complete text of this policy, you may contact the district personnel office at 425-837-7060.

The district's Sexual Harassment Policy covers not only students and staff, but also parents and volunteers. Information on the policy which includes definitions and procedures to deal with complaints is shared with students, staff and parents on an annual basis.

Examples of sexual harassment include: invitations for dates which do not stop when the response is negative; uninvited and deliberate touching or feigned accidental brushing against a person's body; feigned friendly pats, squeezes, pinches or other forms of physical contact; standing too close, cornering or stalking a person using derogatory sexual terms for a person; uninvited letters, phone calls or gifts; teasing with sexually explicit or suggestive materials in the work place including 'pin-ups' or sexually degrading cartoons posted in the school site; uninvited sexually suggestive looks,

constant leering or ogling or gestures; uninvited sexual teasing, remarks, or questions regarding an individual's personal life, which have no relationship to the school environment; and demands for sexual favors in return for hiring, promotion, tenure or grades or other employment or educational achievement.

If an individual feels they have been harassed, they may follow either the informal or formal complaint process. If a complaint is not resolved to their satisfaction, there is an appeal procedure. For a copy of the policy which is posted in each school, contact the district Personnel Office at 425-837-7060.

PEST MANAGEMENT - PRE-NOTIFICATION INFORMATION

On rare occasions, the District uses chemicals to control weeds and insects, and those occasions are usually during times when school is not in session. Treated areas are clearly marked if pesticides/herbicides are used during school sessions. If you need to know ahead of time that chemicals will be used at your school, please complete the form available at www.issaquah.wednet.edu/documents/Sensitivepersonslist.pdf and send the completed form to Keith Simmonds, Director of Facilities Services, 16430 SE May Valley Rd, Renton, WA 98059. If you have questions about this notification process or the District's IPM program, please call Keith Simmonds, at (425) 837-5069.

ISSAQUAH SCHOOL DISTRICT - ASBESTOS NOTIFICATION

As required by the EPA, Issaquah School District No. 411 is notifying you that asbestos building materials are present in some buildings. The District has taken steps to provide for safety of students, staff, and parents related to such materials. Asbestos building materials are safe when they are maintained in a stable condition. The District's asbestos management program has been in place since 1988 and consists of surveillance, inspections, response actions, records, and training for maintenance and custodial staff. For a copy of the plan or for more information, please call Keith Simmonds, Director of Facilities Services, at (425) 837-5069